

SANGAMON COUNTY LEPC
P.O. Box 2105, Springfield IL 62705
(217) 789-2280

AGENDA

March 17, 2005
8:30 AM
Office of the State Fire Marshal
1035 Stevenson Drive
Springfield, IL 62703

Meeting called to order by David Butt, Chairman

Acceptance of minutes from last meeting (01/20/2005)

Recognition of LEPC members and visitors

Old Business

Tier 2 Filings for 2004
Other

New Business

Winnebago County LEPC Conference May 4-6, 2005
Other

Next meeting: May 19, 2005

Motion to adjourn

SANGAMON COUNTY LEPC

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MINUTES OF THE SANGAMON COUNTY LEPC MEETING, MARCH 17, 2005

The meeting was called to order at 8:30 a.m. at the Office of the State Fire Marshal, 1035 Stevenson Drive by David Butt, Chairman. Members present were: Kyle Belz, American Red Cross (ARC), John Brennan, Memorial Medical Center; David Butt, Sangamon County OEM; Brian Churchill, St. John=s Hospital; Tom Fraase, Sangamon County Board; Matt Helms, Springfield Fire Department (Retired), Bryon Honea, Illiopolis Police Department, Mike Moos, Sherman ESDA; Dick Rentschler, Rochester Fire District; Matt Roberts, Springfield Department of Public Health; Anu Singh, Kincaid Generation; Kim Spann, Sangamon County Department of Public Health; Lisa Stelzer, American Red Cross; Linda Swartz, Sangamon County Department of Public Health; Kevin Switzer, Springfield Fire Department;

Chairman, David Butt, distributed copies of Minutes of the January 20, 2005 meeting, an agenda, and slides for a presentation. Mike Moos made the motion, Linda Swartz seconded, to accept the minutes of the January meeting as written. The motion passed unanimously.

The Chair asked for self-introductions of those present.

Old Business

Tier II: The Chair explained Tier II information; including guidelines and notices. The Committee examined submitted Tier II forms from various facilities in Springfield. The Chair reviewed the background on Tier I and II reporting. The Committee sorted 2004 reports alphabetically.

Other Old Business

The Committee reviewed a power point presentation discussing Tier II reporting. The chair led the committee in a discussion over the presentation while examining actual Tier II reports. Discussion centered on reporting purpose, techniques, form characteristics, and importance.

New Business

The Winnebago LEPC Conference is May 4, 5, 6. Six (6) members signed up to attend conference. The trip is completely reimbursable (paid by State) using our HMEP grant. Members were urged to contact chairman regarding details. Conference is designed to provide attendees with information about NIMS and other current topics for emergency planning and response.

Other New Business

Matt Helms introduced a WMD guidebook for local responders he obtained from a meeting in Williamsville. He suggested distributing to first responder organizations who answered the 2003 planning survey. Brian Churchill moved to have Matt Helms pursue distributing these, Kevin Switzer seconded. The motion passed unanimously.

Lisa Stelzer reported that the ARC held a damage assessment drill. Lisa also mentioned ARC was testing HAM communication capabilities. She had gone to the Logan County LEPC. It was noted that this was beneficial.

The open house for the new Office of Emergency Management will be held April 3, 2005. It was noted that this move was beneficial for several reasons. The Chair noted that the May meeting for LEPC would hopefully be held at the new office.

A motion was made by Mike Moss, seconded by Bryon Honea, to adjourn the meeting. There being no further business, the chair adjourned the meeting at 9:50 a.m. The next LEPC meeting will be held May 19, 2005, at the new office of the Office of Emergency Management.